

**Annexure G Supply and Delivery of Electrical Maintenance Tools and Equipment for Rail Network Depots for a Period of Three (3) Years, on an “As-And When” Required Basis.**

Category 2 Technical Scoring Matrix
Bidders are to respond to this Annexure, giving sufficient detail to permit an accurate assessment of their abilities to supply of tools and equipment. This annexure is a returnable document.
<b>75% Minimum Threshold</b>
Inability to provide these supporting documents as per requirements will preclude your company's eligibility at the technical stage of the evaluation process
<b>Functional Requirements</b>
Please note : All supporting documentation must be included in an appendix when submitting the bid.



Technical Scoring Matrix						Scoring					For Transet Use only	
Criteria	Description	Technical Requirement (Failure to submit proof will lead to a score of zero)	Neatly, Bidder must indicate as required below	Weight	Measure:	0	1	2	3	4	Rating (0-4)	Bidder Total Score %
<b>Compliance to Technical Specification (70 %)</b>	Compliance to the technical requirements as outlined in the technical specifications	Bidders to submit proof of compliance to technical specification. The proof shall contain: 1. Signed returnable technical compliance declaration letter for category 2. 2. Specify the product specifications in the form of technical datasheet. 3. Operation Manual 4. Maintenance Manual	Submit Technical data sheets for each tools	70%	<u>Compliance to specification</u>	<b>Score 0 %:</b> - No signed technical compliance declaration letter for category 2. - No submission of technical data sheets or irrelevant technical datasheets submitted.	<b>Score 20 %:</b> - Signed category 2 technical compliance declaration letter submitted. - No submission of technical data sheets or irrelevant technical datasheets submitted or submitted for all equipment in category 2.	<b>Score 30 %:</b> - Signed category 2 technical compliance declaration letter submitted. - No submission of technical data sheet for atleast 1 equipment/tool in a category 2 OR - Irrelevant Technical data sheet submitted for atleast 1 equipment in category 2	<b>Score 50 %:</b> - Signed category 2 technical compliance declaration letter submitted. - Relevant technical datasheets submitted for complete scope of all items in category 2.	<b>Score 70 %:</b> - Signed category 2 technical compliance declaration letter submitted. - Relevant technical datasheets submitted for complete scope of all items in category 2. - Operators and/or Maintenance Manual also submitted for a complete scope		
<b>Previous experience in successful completion of similar scope projects. (10 %).</b>	Proof of successful completion of project with similar scope of delivery. This in the form of reference letter from the client confirming that the project was completed with the timeframe and budget.	<b>Bidders to submit proof of previous experience. The proof shall contain:</b> 1. <b>Reference letter</b> in the client company letterhead and signed. 2. Reference letter with the name and contact person details. 3. Reference letter that clearly stipulate or provide description of the project scope. 4. Reference letter shall confirm the address of the client. 5. Reference letter shall state the budget/cost of project completion. 6. Every reference must be supported by Purchase Order.	Submit Reference Letters and/or Purchase Orders	10%	<u>Number of Reference letters and Purchase Orders.</u>	<b>Score 0 %:</b> - No reference letters submitted. - Irrelevant reference letters submitted. - Letter not signed or project scope not stipulated or budget not stated or in the client letterhead.	<b>Score 2.5 %:</b> - One reference letters submitted 1. - Relevant reference letters submitted. - Letter signed, project scope stipulated, budget stated and in the client letterhead.	<b>Score 5 %:</b> - Two reference letters submitted. - Relevant reference letters submitted. - Letter signed, project scope stipulated, budget stated and in the client letterhead.	<b>Score 7.5 %:</b> - Three reference letters submitted. - Relevant reference letters submitted. - Letter signed, project scope stipulated, budget stated and in the client letterhead.	<b>Score 10 %:</b> - Four reference letters submitted. - Relevant reference letters submitted. - Letter signed, project scope stipulated, budget stated and in the client letterhead.		
<b>Warranty Letter (10 %)</b>	<b>Bidder to Commit to provide tools and equipment with minimum warranty or better.</b>	Bidder shall Provide warranty certificate on their company letterhead, signed off by their company's duly authorised person and dated, stating the terms of repair and/or replacement of all the tools in a category 2.	Submit Warranty Letter	10%	<u>Warranty Period</u>	<b>Score 0 %:</b> - No submission of the warranty letter	<b>Score 2.5 %</b> -Warranty Letter Submitted But it is not dated, signed and/or signed-off and it does not state the terms of repair and/or product replacement	<b>Score 5 %</b> - Warranty Letter Submitted, dated, signed, and states the terms of repair and/or product replacement with a period of 6 months	<b>Score 7.5 %</b> - Warranty Letter Submitted, dated, signed, and states the terms of repair and/or product replacement with a minimum period of 12 months	<b>Score 10 %</b> - Warranty Letter Submitted, dated, signed, and states the terms of repair and/or product replacement with a minimum period of 12 months - The bidder provides details of an after sales support.		
<b>Delivery lead time from the date issue of purchase order. (10 %)</b>	Bidder to declare and commit to number of weeks for delivery of Tools to Transnet after the receipt of a Purchase Order.	Specify delivery timelines for the supply and delivery of category 2 tools.  Bidder must submit a delivery commitment letter on their company letterhead, signed off by their company's duly authorised person, committing to a delivery lead time as specified in this document.	Submit delivery commitment letter	10%	<u>Delivery period</u>	<b>Score 0 %</b> - No submission of delivery commitment letter. - Delivery lead time greater than 12 weeks (time > 12 weeks)	<b>Score 2.5 %</b> - Delivery commitment letter submitted. - Delivery greater than 10 weeks but less than or equal to 12 weeks <b>(time &gt; 10 weeks but ≤ 12 weeks)</b>	<b>Score 5 %</b> - Delivery commitment letter submitted. - Delivery greater than 8 weeks but less than or equal to 10 weeks (time > 8 weeks but ≤ 10 weeks)	<b>Score 7.5 %</b> - Delivery commitment letter submitted. - Delivery greater than 6 weeks but less than or equal to 8 weeks (time > 6 weeks but ≤ 8 weeks)	<b>Score 10 %</b> - Delivery commitment letter submitted. - Delivery less than or equal to 6 weeks (time ≤ 6 weeks)		
<b>Total Weight</b>				<b>100%</b>							<b>Totals</b>	